

TOBACCO-FREE CAMPUSES POLICY

This policy communicates Jefferson Center for Mental Health's position on the use of tobacco and other nicotine products, as well as the expectation for employees and consumers. The serious health hazards of tobacco use and tobacco smoke exposure have long been recognized by many leading health care experts. Hazards of smokeless tobacco productsⁱ, and nicotine-containing products that are not approved as cessation aids (e.g., electronic cigarettes, vaping devices), have also been reported. As a community mental health provider, Jefferson Center is committed to the wellness of employees and consumers, and to promoting a wellness philosophy and healthy environment.

The use of all tobacco and nicotine products (with the exception of tobacco cessation aids approved by the Food and Drug Administration (FDA)), is prohibited in and on any Jefferson Center operated facility, including grounds, parking lots, ramps, vehicles, any vehicle parked in a Center parking lot, and sidewalks on Jefferson Center properties.

Tobacco cessation treatment services are available to all Jefferson Center employees through the health plan and ALIVE program, as well as Colorado QuitLine 1.800.QUITNOW and some local health departments.. Updated information on tobacco cessation treatment options can be found on the Jefferson Center portal (on the Radar) and website at www.jcmh.org.

All applicants for employment at Jefferson Center will be informed of the Tobacco-Free Campus policy prior to the applicant accepting an offer of employment. Job announcements will include the statement that Jefferson Center is a Tobacco-Free agency.

For employees, this policy will be reviewed at the New Employee Orientation (NEO), contained in the employee Handbook, and accessible on Jefferson Center's web portal. Consumers scheduling an intake will be informed that Jefferson Center is a tobacco-free agency. All employees are encouraged to communicate this policy to others with courtesy and diplomacy.

Employees using tobacco and non-FDA approved nicotine products, such as electronic cigarettes, and vaping devices, in or on any Jefferson Center operated facility, including grounds, parking lots, ramps, vehicles, any vehicle parked in a Jefferson Center parking lot, and sidewalks on Jefferson Center properties are in violation of the Tobacco-Free Campus Policy. *For employees, non-compliance with this policy will be addressed as other personnel policy violations are addressed. For consumers, non-compliance will be handled on a case-by-case basis.*

May 2010

Revised November 2013, Approved by Executive Team

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ⁱ Smokeless tobacco products include snus, chew, dip, tablets (candy/mint)