

Birth Certificate Information

Vital Statistics

(303) 692-2200

Vital.records@state.co.us

- Cost: \$17.75 for first copy of birth certificate
- CO Birth Certificates may be ordered:
 - **Online** at www.cdphe.state.co.us/certs
 - **By phone** at 1-866-300-8540
 - **By fax** at 1-800-423-1108
 - **By mail** (2-3 weeks) at:
 - Colorado Department of Public Health and Environment
 - Vital Records Section
 - 4300 Cherry Creek Drive South
 - Denver, CO 80246
 - **In person** at: Jefferson, Clear Creek, and Gilpin Counties Vital Records
800 Jefferson County Parkway, Suite 1300
Golden, CO
303-271-6450
Office hours are: Monday through Friday, 8:30 a.m. - 4:00 p.m.
(OR)
Colorado Dept. of Public Health & Environment – Vital Records Section
4300 Cherry Creek Drive South
HSVRD-VS-A1
Denver, CO 80246-1530
Office hours are from 8:30 a.m. to 4:30 p.m., Monday—Friday

The best times to visit are Tuesday, Wednesday and Thursday mornings.

Acceptable Documentation:

One item from primary list – Photo Driver’s License, Photo ID Card (DMV), School, University or College ID Card (must be current), U.S. Passport, U.S. Military ID Card, City of Denver County Jail Inmate ID, Colorado Department of Corrections ID card, CO Temporary Driver’s License (with hole-punched Driver’s License), Department of Human Services Youth Corrections ID, Employment Authorization Card (I-766), Foreign Passport, Government Work ID, Job Corps ID, Temporary Resident Card, U.S. B1/B2 Visa card with I-94, U.S. Certificate of Naturalization, U.S. Citizenship ID Card (I-197), Alien Registration Receipt/Permanent Resident Card, Certificate of U.S. Citizenship
(OR)

Two items from the secondary list – Social Security Card, Work ID, Paycheck Stub (within 3 months), or W-2 (last tax year), Medicare Card, Social Services Card (Medicaid, WIC), Hospital birth worksheet (ID for mothers- within 6 months of event), Acknowledgment of Paternity document (Colorado only), Birth Certificate of Applicant (U.S. only), Court order of adoption or name change, Craft or trade license (Colorado only), DD-21, Divorce Decree (U.S. only), Hunting or Fishing License (must be current-Colorado only), IRS-TIN card, Marriage license (U.S. only), Merchant mariner card, Mexican voter registration card, Motor vehicle registration or title (must be current -U.S. only), Pilot license, Selective Service Card (U.S. only), State or Federal Prison or Corrections Card, Tribal ID Card, Weapon or gun permit (U.S. only), Any Expired document from the “Primary” List (cannot be expired more than 6 months)



*If you cannot provide acceptable ID, it is suggested that you ask a spouse, parent, grandparent, sibling, or adult child, who can provide the appropriate identification, to request the certificate. Please note that proof of relationship is required if your name is not listed on the birth certificate: (e.g. marriage certificates, court orders)

Out of State Birth Certificates: Please contact the Office of Vital Statistics in the state you were born. Every state has different requirements and fees.

Assistance with birth certificate fees:

Holy Ghost Church: 303-297-3441

1900 California St. Denver, CO 80202

socialministry@holyghostchurch.info

- Sessions available M-F at 8:30am, 10:30am and 1:30pm

The Action Center: 720-215-4850

8745 W 14th Ave., Lakewood, CO 80215

<http://theactioncenterco.org/>

- Provide vouchers for Colorado State IDs and birth certificates when funding is available
- Call to check availability of vouchers and schedule an appointment to complete paperwork

