



How do I get a Social Security Number and Card?

You can get an original Social Security card or a replacement card if yours is lost or stolen by following the steps below. Any person 12 years of age or older requesting an original Social Security Card must apply in person at your local Social Security Office.

1. Complete an *Application for A Social Security Card* (Form SS-5), which can be found at <https://www.ssa.gov/forms/ss-5.pdf>.
2. Gather the correct documents. You will need to prove your U.S. Citizenship or immigration status, age, and identity. You must provide original documents or certified copies by the issuing agency. The *Social Security Agency will not accept photocopies or notarized copies of documents.*
 - **U.S. Citizenship or Immigration Status** – Original U.S. Birth Certificate, U.S. Passport, Consular Report of Birth, Certificate of Naturalization, or Certificate of Citizenship.
 - **Age** - Original U.S. Birth Certificate, if not available, the following documents might be able to be used: a religious record made before the age of 5 showing your date of birth, U.S. hospital record of your birth, or a U.S. Passport.
 - **Identity** – U.S. Driver's License, State issued non-driver Identification Card, or a U.S. Passport
 - For additional information about the documents you will need, please visit: <https://www.ssa.gov/ssnumber/ss5doc.htm>.
3. Take or mail completed application/original documents to your local SSA office:
 - **Lakewood SSA Office:** 1-800-772-1213
13151 W. Alameda Parkway, Lakewood, CO 80228

To obtain an ID or Social Security Card, you must provide proof of identification, age/birth, and lawful presence in the US.

If you do not have the required documents to obtain a social security card, contact Social Security at 1-800-772-1213.

If you do not have the required documents to obtain a state-issued ID, contact the DMV to ask about **“exceptions processing.”**

If you notice any changes or inconsistencies with our resources, please inform Navigation to help us stay current.

Note: One document may be used for two purposes. For example, a U.S. Passport may be used as proof of your identity and your citizenship. However, you still need to provide at least two separate documents. **There is no charge for a Social Security Card. This service is free.**

How do I apply for or renew an identification (ID) card?

There are times when non-driving residents of Colorado will need to show identification, and it is important to have an ID card sanctioned by the Colorado Division of Motor Vehicles. **Note: it is unlawful to hold both a state-issued ID card and a driver's license.**

To obtain a state-issued ID for the first time:

- You must visit the DMV in person to obtain your ID for the first time. You may visit the DMV during normal business hours or schedule an appointment by visiting: <https://colorador.hosted.acftechnologies.com/WAColorado/ACFCustom/Service.aspx>



- You must provide the following information during appointment. For a full list of documents, visit: <https://www.colorado.gov/pacific/dmv/identification-card>
 - **Identification documents to prove full legal name, date of birth, identity and lawful presence in the United States:** Example documents include: CO ID or CO License (expired less than 10 years), U.S. Passport, Out-of-State Driver's License (unexpired), Permanent Resident Card, Certificate of Citizenship.
 - **Proof of your Social Security Number:** Example documents include: Social Security Card (un-laminated), W-2 form, SSA-1099 form, Non SSA-1099 form, Paystub with Applicant's name and Social Security number.
 - **Proof of current Colorado address:** Example documents include: Computer generated bill (utility, credit card, doctor, hospital, etc.), Bank Statement, Pre-printed Paystub, First-Class Mail (Government Agency or Court), Current Homeowner's, Renter's, or Motor Vehicle Insurance Policy, Mortgage, Lease, or Rental Agreement, Transcript/Report Card from Accredited School, Motor Vehicle Registration, USPS Change of Address form, DD214 (Need two documents proving physical address).
- Payment:
 - Under 60 Years Old - \$11.50
 - Over 60 Years Old – FREE
 - Cash, Check (Payable to DOR), and Credit Card (Visa, MasterCard, American Express, and Discover) accepted

To renew your ID card:

- You may renew your adult ID card any time prior to the expiration date – it is advised to renew before ID card expires.
- You may renew your ID card in-person, by mail, or online.
 - Check eligibility to renew online: (ID's valid for 10 years not eligible) <https://apps.colorado.gov/apps/jboss/dor/dmv/driver/license/renewal/index.jsf>
 - Check eligibility to renew by mail: (ID's valid for 10 years not eligible) <https://www.renew-app.state.co.us/checkeligibility.asp>
 - To renew your ID in person, bring the following documents with you:
 - Proof of Social Security Number
 - Proof of current Colorado Address
 - ID Card (Valid or expired less than one year)
- Please note the following age restrictions:
 - 0-21 years of age: must visit an office to renew or replace ID card
 - Turning 21 years of age: must visit an office on or after 21st birthday to renew ID card
 - 21-64 years of age: may either visit an office or renew online/by mail up to two times in a row
 - 65 years of age and older: may either visit an office or renew online/by mail every time.
- Your new ID card will be mailed to the address you provide within 30 days.
- Payment:
 - Under 60 Years Old - \$11.50
 - Over 60 Years Old – FREE
 - Cash, Check (Payable to DOR), and Credit Card (Visa, MasterCard, American Express, and Discover) accepted



DMV Locations:

- **Lakewood:** 303-205-5609
1881 Pierce St., Lakewood, CO 80214
- **Golden:** 720-497-1182
16950 W. Colfax Ave., Ste. 104, Golden, CO 80401
- **Littleton:** 303-795-5954
5334 S. Prince St., Littleton, CO 80166
- For a full list of locations, visit: <https://www.colorado.gov/dmv>

What if I lost my state issued ID card?

Adults who need to replace their license must apply for a renewal. The expiration date will change upon renewal and any previously issued license will no longer be valid. You may renew your ID card in-person, by mail, or online.

If visiting a driver's license office to replace your license, permit or ID, be prepared to:

- **Verbally provide your name and date of birth.**
- **Proof of your Social Security number (can be verbally provided if lost/stolen)**
- **Proof of current physical Colorado address documents (can be verbally provided if lost/stolen and no change of address is needed)**
- **Payment - \$20.00 – Cash, check or credit card accepted**

What if I need assistance in getting ID?

Arvada Community Food Bank: 303-424-6685

<http://arvadacfb.org/>

8555 W 57th Ave, Arvada, CO 80002

- Provides vouchers to help with cost of obtaining state-issued ID and birth certificates

Colorado Citizens ID Project: 303-837-1321 or 303-837-1313

www.coloradoidproject.org

- Serves low-income, disabled, homeless and elderly citizens seeking documentation of their identity and citizenship to obtain health care, public benefits, housing, transportation, employment, etc. .
- Contact **Colorado Legal Services:** 303-837-1321 Call for technical assistance in complex ID cases
- Contact **Metro CareRing:** 303-860-7200 Call to make sure funds are available for financial assistance for paying for an ID.

The Action Center: 720-215-4850

8745 W 14th Ave., Lakewood, CO 80215

<http://theactioncenterco.org/>

- Provide vouchers for Colorado State IDs and birth certificates when funding is available
- Call to check availability of vouchers and schedule an appointment to complete paperwork

Urban Peak: 303-974-2900

2100 Stout Street, Denver, CO 80205



<http://www.urbanpeak.org/>

- The Urban Peak Drop-In Center provides resources and support for youth, ages 16-24.
- Services are provided Monday, Wednesday, and Friday 9am to 12pm. Call for appointments.
- Call Urban Peak for additional information (Press # 3 for “Services,” then press #4 for the Drop-In Center).

What if I don’t have the required documents?

If you cannot provide the required documents as listed on the Identification Requirements Charts at a driver license office for an instruction permit, driver license, or identification card (ID), you may be eligible to apply for Exceptions Processing to provide additional/alternative documents to prove the required elements of identity, date of birth or US citizenship (where applicable).

For additional information regarding Exception Processing, please call the Exceptions Processing Coordinator at **303-205-5600** or visit: <https://www.colorado.gov/pacific/dmv/exceptions-processing>.

- All documents presented must be originals or certified copies.
- All documents presented must be in English or translated into English by an individual with a valid state-issued identification card, driver’s license, or instruction permit, per Colorado 204-30-16-3, at the expense of the applicant.
- If you are a U.S. Citizen, you must provide a certified birth certificate or records, such as a court order of adoption stating when and where you were born in the U.S., expired U.S. Passport, hospital birth record, religious records, census reports, and/or other verifiable records to establish U.S. citizenship.
- If you are not lawfully present in the U.S., and you have met all requirements under SB13 251 except photo identification, you may provide documents from the list below to support your identity.
- You must provide a name change document issued through marriage, adoption, court order or other mechanism permitted by State law or regulation for all name changes.
- Please provide a number of the following documents to support identity and date of birth:
 - **Government Issued Documents:** Expired licenses, ID’s, Passports, other state’s non-real ID compliant identification cards or driver’s licenses, voter registration cards, fishing/hunting licenses, selective service cards.
 - **Police:** Court, police or any law enforcement/criminal justice records, booking photos, intake property sheets, police reports, other state’s Department of Corrections (DOC) identification cards with photo and legal name.
 - **School:** School records, transcripts, photo ID’s, report cards, yearbooks, student loan documentation, child’s Smile-Safe photo ID’s.
 - **Medical:** Medical and hospital demographic records, immunization records.
 - **Insurance:** Records that bear the applicant’s name, age, and/or date of birth, insurance cards.
 - **Employment:** Employment records, employee ID cards with photo, tax returns with employee W-2, 1099, paycheck stubs, Union membership ID.
 - **Tax:** Tax returns of a parent or guardian showing the applicant as a dependent.
 - **Retirement:** Retirement/Disability benefit records, government benefit documents/ID, professional/equipment operator licenses/ID.
 - **Children:** Children’s birth certificate showing the applicant’s name as the birth parent.



- **Parent/Spouse:** Parent's or spouse's death certificate, obituary showing the newspaper and date of publication and applicant as surviving child or spouse, certified court document of guardianship issued to caregiver of a minor child or person with disabilities.
- **Military/Veteran:** DD214 that DOES NOT include the disclaimer "Not to be used for identification", other military records, "Approval of Benefits" letters covered under the GI Bill, expired VA card with photo and legal name.
- **Religious Records:** Baptismal and other records.
- **Tribal Documents:** Certificate of Indian Blood/Tribal ID.
- **Other:** Any other verifiable document as determined by the Department which may serve to provide evidence of the applicant's identity and/or date of birth.

Please note the following: The Department reserves the right to review, consider, and request additional information and documentation in making determinations. The Department shall retain images or copies of the documents considered for review.

