



## Employment Resources Navigation Services



Need more information? Contact our Navigation Services Team at 303-432-5130 or [navigation@jcmh.org](mailto:navigation@jcmh.org)

This resource sheet contains general employment resources as well as employment resources for people with disabilities.

If you notice any changes or inconsistencies with our resources, please inform Navigation to help us stay current.

### **General Employment Resources**

#### **Vocational Services at Jefferson Center**

303-432-5800

Services Provided:

- Supported Employment
  - Job searching, development, and coaching from Employment Specialists in obtaining gainful employment in the community.

How to Receive Services:

- For Supported employment, must be referred by a Care Coordinator at Jefferson Center for Mental Health

#### **American Job Center**

<https://www.colorado.gov/pacific/cdle/wfc>

Locations: (Due to COVID-19, it is recommended that you contact the Job Center location prior to arriving to find out information regarding restrictions for in person services)

- Golden: 3500 Illinois St., Golden CO 80401, 303-271-4700
- Clear Creek: 1531 Colorado Blvd., Idaho Springs, CO 80452, 303-670-7548
- Gilpin County: 2960 Dory Hill Rd., Ste. 100, Black Hawk, CO 80403, 303-582-6003
- Denver: 1200 Federal Blvd, Denver CO 80204, 720-930-4331

Services Provided:

- Career Center: Job listings, computer & internet access, fax & copy machines, career counseling & training for job seekers, recruitment of workers, pre-screening & referral services
- Youth Services: Free career and education services available to youth ages 14-24
- Customers can choose either self-service or staff-assisted options to meet their employment needs.

#### **St. Francis Center Employment Services**

303-813-0005

1400 Williams St, Denver, CO 80218

<http://www.sfcdenver.org/programs-services/employment-services/>

Services Provided:

- Provides individual job counseling and other support services such as resume preparation, career assessment, computer access, basic computer classes, clothing referrals, writing cover

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letters, telephones and fax machine access, copying and printing access, voice mail boxes, hygiene products, legal counseling, IDs & Birth Certificates

- Works with unemployed, underemployed, and hard-to-employ individuals to assist them in obtaining and maintaining employment

How to Receive Services:

- Call 303-813-0005 or go in person to 1630 East 14<sup>th</sup> Ave. to get connected. Hours are Monday – Thursday 8:00 am – 4:00 pm
- Individuals must attend an orientation in order to access services.

## Community Works

303-292-0042

985 Santa Fe Dr. Denver, CO 80204

<https://www.commworks.org/denver-works>

Services Provided:

- Career counseling, work attire, computer accessibility, mentoring, and life-skills training, peer to peer mentoring, one-on-one career support with a case manager

How to Receive Services:

- Register for a workshop by calling 303-292-0042. Or sign up online <https://www.commworks.org/denver-works>

## Mi Casa Resource Center:

303-573-1302

345 S Grove St, Denver, CO 80219

[info@micasaresourcecenter.org](mailto:info@micasaresourcecenter.org)

[www.micasaresourcecenter.org](http://www.micasaresourcecenter.org)

Services Provided:

- Offers workshops, career training, post-secondary connection, and career coaching.
- Offers job training and certification as well as job search support and counseling. Services in Spanish.
- Offers individual business counseling services to help entrepreneurs and existing business owners overcome challenges and grow operations to the next level.

How to Receive Services:

- For job training, fill out an application, which can be found on Mi Casa's website
- If interested in business counseling services call 303-539-5670

## Mountain Resource Center Workforce Program

303-838-7552

11030 Kitty Dr., PO Box 425, Conifer, CO 80433

[info@mrcco.org](mailto:info@mrcco.org)

[www.mrcco.org](http://www.mrcco.org)

Services Provided:

- Resume & job search help, career assessments, job skill development, life and career coaching, computer lab, customer services training, job fairs/hiring events

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## The Action Center

303-237-7704

8755 W. 14<sup>th</sup> Ave., Lakewood CO 80215

<http://theactioncenter.org>

Services Provided:

- Work and interview clothes available at the clothing bank, help attaining essential documentation for employment such as birth certificates, driver's and professional licenses, as well as tools and work-related equipment

How to Receive Services:

- Must be a Jefferson County resident; bring proof of where you live, must bring a picture ID & Social Security Number

## Jefferson Public Library

303-235-5275

<https://jeffcolibrary.org/>

Services Provided:

- Laptop Lending Program: Computers will be loaned out on a first-come, first-served basis and may be borrowed for up to 60 days at a time.
- Provide job seekers with access to computers and internet. In addition, job seekers can access a variety of resources to assist in the job search, computer skill development, and online job applications. Please register online.
- Offer several virtual workshops and labs to assist new users with the basics, Google Docs, and job search. Workshops are offered during the week

How to Receive Services:

- To borrow a computer, you must be a Jefferson County resident and have a Jefferson County Library Card, which is free and easy to obtain [online](#) or by visiting any of the Library's [locations](#) with a current photo ID.

## Denver Public Library – Jobseekers Services

720-865-1111

<https://www.denverlibrary.org/find-job-guide>

Services Provided:

- Computer classes, computer access, online resources, one-on-one assistance with applying for jobs utilizing technology, and a Community Resource Specialist is available.

## Jewish Family Services – Employment Support Services

3201 South Tamarac Dr. Denver CO 80231

720-248-4644 – Heather Seiden (Employment Program Coordinator)

<https://www.jewishfamilyservice.org/employment/career-services>

- Services are offered on a sliding scale fee based on household income.
- Services include: assistance with resume and cover letter creation, targeted job search, interview preparation, virtual job related workshops.

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## **Employment Resources for People with Disabilities**

### **Division of Vocational Rehabilitation**

<https://www.colorado.gov/dvr>

Golden: 3500 Illinois St., Suite 1400, Golden, CO, 303-866-4121

Denver: 2211 W. Evans Ave. Denver, CO 80223, 303-866-2500

Services Provided:

- This program is designed to assist individuals with documented disabilities to become productive members of the workforce and to live independently by crafting an individualized plan for employment with a case manager based on each individual's skills, abilities, and interests.

How to Receive Services:

- Call the closest office for information about their intake process. Generally, individuals must attend an orientation and fill out an application to receive an overview of services. A counselor will schedule a time to complete an intake to see if the client meets eligibility for services.

### **Ability Connection Colorado**

303-691-9339

801 Yosemite St, Denver, CO 80230

[info@abilityconnectioncolorado.org](mailto:info@abilityconnectioncolorado.org)

<https://www.abilityconnectioncolorado.org/programs/employment/>

Services Provided:

- Social Security Work Incentive Planning and Assistance (WIPA) Counseling Services
- Provides all Social Security Disability Income (SSDI) and Supplemental Security Income (SSI) disability beneficiaries (including transition-to-work age youth) with free access to work incentive planning and assistance.

### **Jewish Family Services – Disability Employment Services**

720-459-3885 – Leah Wing (Workforce Development Manager)

<https://www.jewishfamilyservice.org/employment/disability-employment>

Services Provided:

- Provides employment and training to people with disabilities and individuals with barriers to employment.
- Employment services such as job coaching, job search, Division of Vocational Rehabilitation assessments, and community supported employment.